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Building and Needs Assessment Committee

Minutes of meeting held at Town Hall, 19th September 2006

Present: George Moe (Chairman)
Drew Brown

Absent: Tom Flynn
David. W. Rego

The Chairman called to meeting to order at 2pm. Also present were the Town Administrator, The Fire Chief and staff, and the architects and project manager for the fire station.

The architects provided a sketch plan indicating a possible utilization of space in the new building. The meeting then reviewed the space allocations for each of the proposed rooms, offices and storage spaces. A number of suggestions for modification were made. It was agreed that the Fire Chief and staff should review these suggestions themselves and make fresh proposals, particularly for the use of space on the first floor, at the next meeting.

The meeting was adjourned at 5pm.


Secretary